



Application Center:


The Application Center is used to house, organize and track Post-Secondary Applications, and Work Based Learning Opportunities, Common App, Transcripts, and Recommendation Requests (for those districts who have these features enabled). Counselors and Teachers will complete requests through their MajorClarity Accounts.

To add and track **Post-Secondary Application** first favorite the institution by visiting **Post Secondary Exploration** tab, search for colleges, university and technical schools and click the "👑" icon for each institution you're interested in.

In the Application Center; you can add an Application to the tracker by clicking the "**Add Application to Tracker**" button:

Postsecondary Applications
Use this section to track and manage your applications for admission to postsecondary institutions. Applications completed via the Common App will automatically appear below as soon as they're added to your Common App account.

Institution Name	Student/Teacher Rank	Application Deadline	Application Type	Admissions Status	Application Status	Decision	Updated At	Actions
Belmont University View Website	1	Full Deadlines: September 15	Common App		Started		4/22/2021	Go Request Recommendation Request Transcript
Longwood University View Website	2	No deadline information available	Institutional App		Started		2/18/2021	Go Request Recommendation Request Transcript

 [Add Application to Tracker](#)

Select the institution from your **Favorited Institutions** list and fill in the fields. Click the "**Add to Tracker**" button.

Note: It's important to fill in accurately and keep it updated so that your Counselors can support your process completely.

Postsecondary Application

Pursued Institution: [View more institutions](#)

Select an Institution:

Student Choice Ranking:

Enter Rank (1 for first choice)

Application type:

Select an Application Type

Application status:

Select an Application Status

☐ Transcript Requested? ☐ Rec Letters Requested? ☐ Test Scores Sent?

☐ PAPER submitted? ☐ Financial Aid Received?

Admissions status:

Select an Admissions Status

Decision:

Select your Decision

[Add to Tracker](#)

Application deadline data source: Peterson's Database! Copyright 2021 Peterson's LLC. All rights reserved.

Updated At	Actions
4/23/2021	Edit Request recommendation Request transcript
2/18/2021	Edit Request recommendation Request transcript

[Add Application to Tracker](#)

You're impersonating: [kendall.bailey@majorclarity.com](#) (Kendall Bailey) Switch back to your account

View the details of your applications by clicking through the tabs at the top.

Edit details by clicking "**Edit**" under the "**Actions**" column on each tabbed section.

Request Recommendations and **Transcripts** by clicking the links under the Actions column:

Postsecondary Applications

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Institution Name	Student Choice Rank	Application Deadline	Application Type	Admissions Status	Application Status	Decision	Updated At	Actions
Brigham Young University (view website)	1	Fall Freshman Deadline: September 15	Common App	Submitted	Submitted		4/23/2021	Edit Request recommendation Request transcript
Longwood University (view website)	2	No deadline information available	Institutional App	Submitted	Submitted		2/18/2021	Edit Request recommendation Request transcript

You're impersonating: [kendall.bailey@majorclarity.com](#) (Kendall Bailey) Switch back to your account

Transcript and Recommendation Requests can be tracked in the **Request** boxes below the Post Secondary Applications box:

The screenshot displays the Major Clarity application center interface. On the left is a navigation sidebar with a user profile for 'Mario Demo' and links to 'My Portfolio', 'Student Journal', 'Assessments', 'Career Exploration', 'Academic Planning', 'Prerequisite Exploration', 'Financial Resources', and 'Resume Builder'. The main content area is divided into two sections: 'Transcript Requests' and 'Recommendation Letter Requests'. The 'Transcript Requests' section contains a table with one entry for 'The University of Alabama' with a status of 'Sent' and a date of 'Mar 2'. The 'Recommendation Letter Requests' section contains a table with one entry for 'easly@majorclarity.com' with a status of 'Requested' and a deadline of 'Dec 02, 2020'. At the bottom, a blue banner indicates the user is impersonating 'mario.demo@majorclarity.com' and provides a 'Logout Back to you' link.

Destination	Status	Date
The University of Alabama	Sent	Mar 2

Recommender	Institution	Status	Deadline	
easly@majorclarity.com	MC TEST	Requested	Dec 02, 2020	

??'s: Use our LIVEChat support button to reach a Support Team member in <90 seconds.